# Health and Safety Declaration

Return Date: 31 May

Return to: Michael Newsome

Email: michael@revolution-events.com

It is a condition of entry into the Exhibition that every exhibitor, contractor, sub-contractor, supplier and their agents comply with the Health and Safety at Work Act 1974 and its regulations. The exhibitor accepts that it is their legal responsibility to ensure that their own and others Health and Safety are not put at risk by their actions (or inaction) during the AIIM Roadshow.

My principal stand contractor has undertaken a Risk Assessment for this event in accordance with the Health and Safety at Work 1974, and he/she has trained and notified his/her staff and sub-contractors in all areas identified as being of risk.

I have ensured that our principal stand contractor has a suitable and sufficient Method Statement prepared for the show – and he/she has satisfied me of his/her competence to undertake the tasks required of him/her.

I will make available at the AIIM Roadshow a copy of my own company’s Health and Safety policy, and our stand staff will be sufficiently instructed and trained on matters relating to Health and Safety in order to carry out their tasks competently.

We will ensure that break down of our stand will not commence before the official break down time of 15:30 at each of the venues (16:15 at London).

**TO BE SIGNED BY A SENIOR PERSON WITHIN THE SPONSORING COMPANY.**

Signature: ……………………………………………………………… Date:

Print Name:

Position:

Name of person responsible for H & S on site:

Company Name:

Stand Number:

Address:

Telephone: